

Turley*

**JOB INFORMATION PACK
SENIOR ASSOCIATE
CORPORATE/COMMERCIAL**



Who is Turley Legal?

Turley Legal is a next generation commercial law firm whose aim is to become a primary partner and resource for our clients, enabling them to deliver on their aspirations for both business and personal growth. We pride ourselves on delivering efficient, practical, cost effective legal services and solutions – every lawyer, every time.

The powerful combination of our innovative business model, cutting edge legal services technology and the expertise and reputation of both our own lawyers and the senior lawyers in our network enables us to provide one of the leading corporate and commercial advisory services in the United Kingdom.

We take the time to understand our clients commercial and legal requirements, and are highly responsive and accessible when it matters most. The depth and strength of the network we have developed at Turley Legal means we have the full spectrum of any legal services requirement covered by those whom we consider to be 'best in class' in their respective disciplines.

The success of our clients is a matter of personal pride for our lawyers – put simply, we care. Whether their needs relate to start-up seed investment, next stage growth capital or defining an exit or succession strategy for business, we have all bases covered.

We advise on all facets of company law: private mergers and acquisitions, joint ventures, shareholder and investor issues, reorganisations and restructures, corporate governance, regulatory compliance and more across all industry sectors. We pride ourselves on our ability to provide clear, direct, timely and complete advice on the most complicated of legal issues. Less jargon – more understanding.

We have worked with clients across many sectors including retail, construction, hotel management, manufacturing, sports tech, media, fintech, recruitment, agri, food and drink, events management, e-commerce and more.

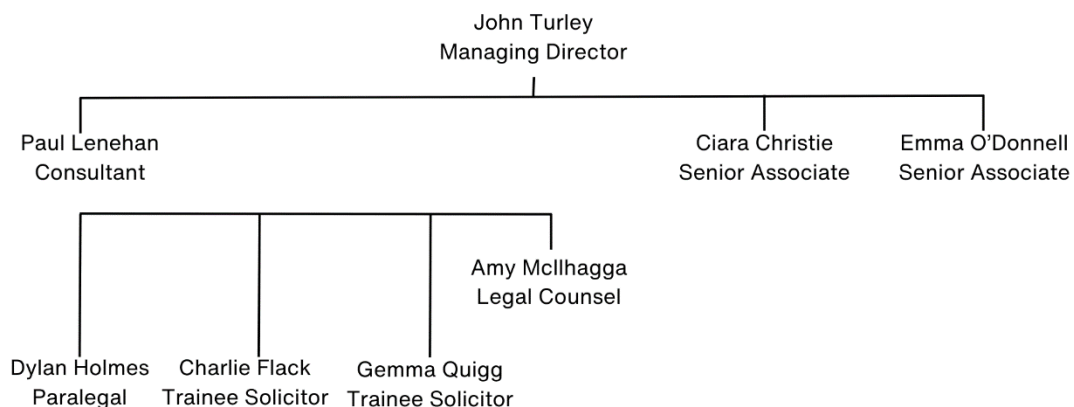
Our multi-sectoral experience means we are fully equipped to understand our clients' commercial objectives, and to provide optimal legal solutions on both the issues to be aware of and any opportunities to be maximised.

Turley Legal's head office is situated on the North Coast on the outskirts of Coleraine and we have offices in Belfast City Centre. We operate in an ambitious, motivated, supportive team environment with a driven but relaxed and inclusive working culture. Our investment in cutting edge legal technology and infrastructure has resulted in streamlined workflows and processes. We have an excellent client portfolio with high quality work.



Current Organisational Structure

John Turley is the founder and Managing Director of Turley Legal. He is an experienced corporate and commercial lawyer, with a particular interest in the field of sports law and business. John has specific expertise in the areas of mergers and acquisitions, private equity/venture capital investments, corporate governance, employee incentive implementation and group reorganisations, and he is fortunate to work with celebrated businesses and individuals from a very diverse range of industry sectors.



The legal team are supported by an Operations Manager and Finance Manager.

What we offer

- Market leading salary.
- Flexible and agile working practices.
- Generous bonus structure.
- Excellent clients and quality of work, including international clients and multijurisdictional matters.
- An ambitious, motivated and supportive team environment.
- A driven but relaxed and inclusive working culture.
- Industry exposure as your experience develops.
- Structured freedom to make the role your own.
- Clear career progression opportunities.
- Cutting edge legal technology and infrastructure.
- 25 days annual leave plus bank holidays.
- Company laptop and mobile.
- Health insurance.
- Gym membership.
- Regular team events.



Role: Senior Associate - Corporate

Your role will be a senior role working within the firm's Corporate team. You will work without supervision and will manage a team to provide high quality legal advice and support to clients in various corporate/commercial matters, ensuring compliance, managing legal risks, and protecting our clients' interests. You will be a strong team player, as the role will very often involve working in partnership with the commercial property team on the larger corporate transactions.

Responsibilities include:

1. **Client Engagement:** Building and maintaining strong client relationships, understanding their business objectives, and providing strategic legal advice tailored to their needs. Attract new clients and introducers.
2. **Transactional Work:** Leading and managing complex corporate transactions, including mergers and acquisitions, venture capital investments, corporate structuring and re-organisations, employee benefit schemes, shareholder/joint venture agreements, commercial contracts, etc.
3. **Corporate Governance:** Assisting clients with corporate governance matters, including board procedures, shareholder meetings, and compliance with statutory requirements.
4. **Contract Negotiation and Drafting:** Reviewing, negotiating, and drafting a wide range of corporate and commercial contracts, including shareholder agreements, partnership agreements, and other corporate documents.
5. **Risk Assessment and Mitigation:** Identifying and assessing legal risks in commercial transactions and providing guidance on risk mitigation strategies.
6. **Due Diligence:** Conducting thorough due diligence investigations in corporate transactions, identifying legal risks, and providing recommendations to clients.
7. **Regulatory Compliance:** Advising clients on compliance with corporate and regulatory laws, including industry-specific regulations and governance frameworks.
8. **Legal Research and Analysis:** Conducting legal research, staying up-to-date with legal developments, and providing high-quality legal opinions and memoranda. Contribute to the firm's knowledge bank.
9. **Team Management:** Supervising and mentoring trainee solicitors and paralegals, providing guidance and support, and promoting their professional development.
10. **Training and Development:** Undertaking training and personal development activity as agreed with the Managing Director.
11. **Business Development:** Participating in business development activities, including client pitches, networking events, and identifying opportunities to expand the firm's client base.
12. **Marketing:** Supporting and input into the delivery the marketing strategy, which might include: marketing events, networking, speaking at seminars on specialist topics and contributing to publications, website and social media content.
13. **Team Collaboration:** Collaborating with other solicitors, paralegals, and support staff within the firm to deliver comprehensive legal services and support to clients.
14. **Legal Ethics and Compliance:** Adhering to ethical standards, maintaining client confidentiality, and ensuring compliance with relevant laws, regulations, and professional guidelines.
15. **Administrative Tasks:** Performing general administrative duties such as scheduling meetings, managing calendars, answering phone calls, and maintaining correspondence.



16. Other Duties: Undertaking any other duties whenever reasonably required by the Managing Director.

Specification

- Qualified solicitor in Northern Ireland or England and Wales with 5+ years PQE.
- Valid Practising Certificate.
- Experience in corporate law practice gained in a corporate/commercial firm or in-house, to include advising on mergers and acquisitions, corporate transactions, and shareholder/corporate governance matters.
- Demonstrated expertise in negotiating and drafting complex corporate agreements and commercial contracts.
- Strong knowledge of corporate and regulatory laws, industry best practices, and emerging trends in corporate law.
- Excellent communication and interpersonal skills, with the ability to communicate complex legal concepts effectively.
- Strong client relationship management skills, with the ability establish and maintain rapport with clients and to engender client trust and confidence.
- Excellent leadership and team management skills, with the ability to supervise, motivate and mentor junior colleagues.
- Strong analytical and problem-solving abilities, with the capacity to assess legal risks and provide strategic advice.
- Strong business acumen and corporate awareness, understanding the implications of legal decisions.
- Critical thinker.
- Proven ability to work effectively under pressure, meet deadlines and manage multiple projects simultaneously.
- Proven ability to work independently and manage your own caseload.
- Commitment to professional ethics and maintaining client confidentiality.

Desirable

- Having your own client following is desirable but not essential.